

# Ordering Cheque Books



Whether placing a cheque book order for the first time or replenishing your stock, we offer convenient ways to submit your request as well as a variety styles and designs to personalize your cheques.

## Cheque Book Printing Options

ECAB offers a locally printed cheque book service which supplies cheques books with 24, 48 or 99 cheques within three (3) business days.

ECAB customers also have the added option of printing through our partner printer, Moore Paragon (Caribbean) Limited, located in Barbados, for cheque books with personalized cheque styles options. Cheque books ordered through Moore Paragon require a 4 week delivery time.

## How to Place Your Cheque Book Order

### Option 1 - MOREBanking Online and Mobile App

- Sign into MOREBanking. Select Menu > Orders > Cheque book Orders". Then, select submit to send your order.

### Option 2 - In-Branch

- Visit any ECAB branch to place your cheque book order with one our Customer Services Representatives.

### Option 3 - Third-Party Printer

- Commercial customers can order customized chequebooks directly by emailing [mpccustomerservice@rrd.com](mailto:mpccustomerservice@rrd.com).

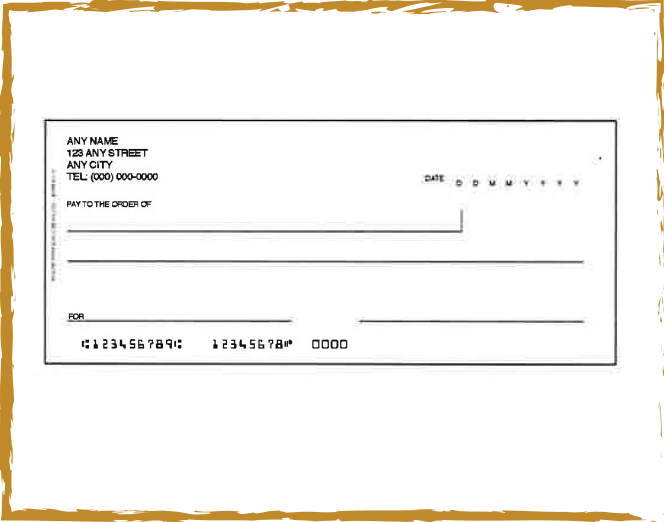
To request your preferred cheque book style, simply state the cheque style number in the special instructions field when completing the Cheque Book Order Form in MOREBanking or in branch. Remember to include:

- The total number of books and/or cheques required per book
- The last cheque number in your current book.

To assist you in placing your order, please see below available cheque book style options.



Moore Paragon (Basic Personal Cheques)  
4-week delivery



ANY NAME  
123 ANY STREET  
ANY CITY  
TEL: (000) 000-0000

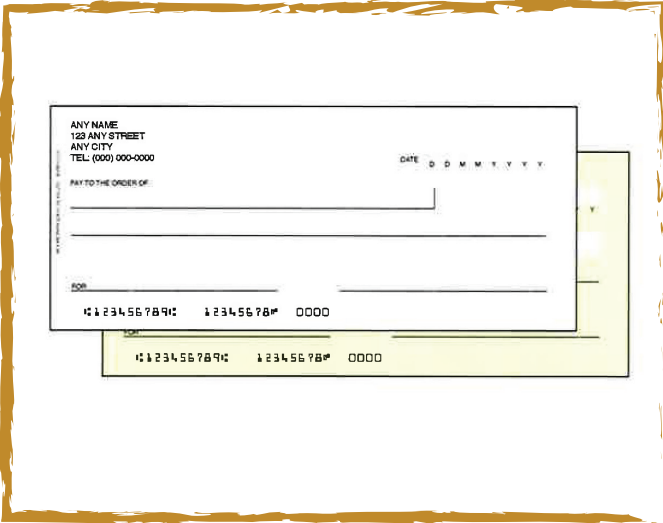
DATE D D M M Y Y Y Y

PAY TO THE ORDER OF

FOR

123456789012345678900000

Style 023  
WITHOUT STUB  
Moore Paragon Printery



ANY NAME  
123 ANY STREET  
ANY CITY  
TEL: (000) 000-0000

DATE D D M M Y Y Y Y

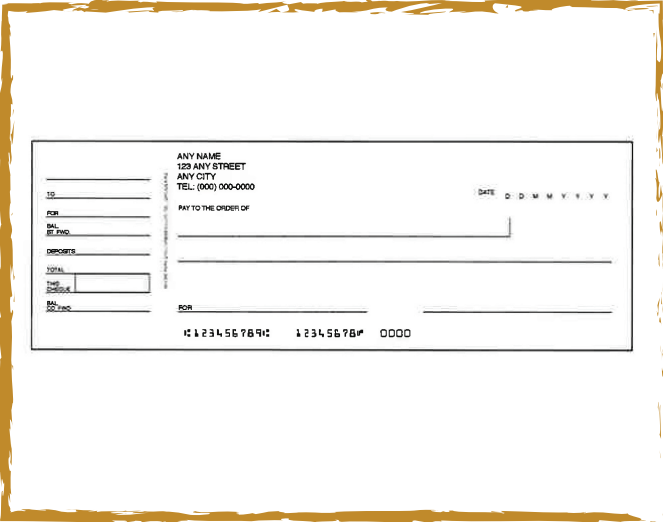
PAY TO THE ORDER OF

FOR

123456789012345678900000

123456789012345678900000

Style 028  
DUPLICATE CHEQUE  
Moore Paragon Printery



ANY NAME  
123 ANY STREET  
ANY CITY  
TEL: (000) 000-0000

DATE D D M M Y Y Y Y

PAY TO THE ORDER OF

FOR

123456789012345678900000

Style 024  
WITH STUB  
Moore Paragon Printery

Locally Printed Cheques (Personal & Business)  
3-day delivery

DATE

TO

FOR

BALANCE FORWARD

(ADD DEPOSITS

OR SUBTRACT

ANY CHARGES)

NEW BALANCE

AMOUNT THIS CHECK

BALANCE FORWARD

\_\_\_\_\_20\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_20\_\_\_\_\_

Pay to the order of \_\_\_\_\_

Our future, Our bank

recab

1000 Airport Boulevard,  
Coolesburg, Antigua.

For \_\_\_\_\_

Commercial Cheque  
WITH STUB

\_\_\_\_\_20\_\_\_\_\_

Pay to the order of \_\_\_\_\_

Our future, Our bank

recab

1000 Airport Boulevard,  
Coolesburg, Antigua.

For \_\_\_\_\_

Personal Cheque  
WITH REGISTER

DATE

TO

FOR

BALANCE FORWARD

(ADD DEPOSITS

OR SUBTRACT

ANY CHARGES)

NEW BALANCE

AMOUNT THIS CHECK

BALANCE FORWARD

\_\_\_\_\_20\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_20\_\_\_\_\_

Pay to the order of \_\_\_\_\_

Our future, Our bank

recab

1000 Airport Boulevard,  
Coolesburg, Antigua.

For \_\_\_\_\_

Personal Cheque  
WITH STUB

# Moore Paragon (Personal Cheques with Printed Background) 4-week delivery



**Style 002**  
**Aquatic Life**  
**Moore Paragon Printery**

**Style 008**  
**Caribbean Seashells**  
**Moore Paragon Printery**



**Style 011**  
**Caribbean Paintings**  
**Moore Paragon Printery**



# Moore Paragon (Basic Business Cheques)

## 4-week delivery

A single business cheque form. The top right corner has a date field labeled 'DATE' with a format 'D M Y Y Y Y'. The left side contains fields for 'TO:', 'FROM:', 'BIC:', 'ST FWD:', 'DEPOSITS:', 'TOTAL:', 'TAX:', 'CHECK:', 'BIL:', and 'CD FWD:'. The right side contains fields for 'ANY NAME:', '123 ANY STREET:', 'ANY CITY:', 'TEL. (000) 000-0000:', 'PAY TO THE ORDER OF:', and 'FOR:'. At the bottom, there is a MICR line: '⑆123456789⑆ 12345678⑆ 0000'.

**Style 035**  
**1 Cheque per Page**  
**Moore Paragon Printery**

**Style 037**  
**DUPLICATE CHEQUE (1 Cheque per Page)**  
**Moore Paragon Printery**

A duplicate business cheque form. It consists of two identical cheque forms stacked vertically. The top form is white, and the bottom form is yellow. Both forms have the same layout as Style 035, including fields for 'TO:', 'FROM:', 'BIC:', 'ST FWD:', 'DEPOSITS:', 'TOTAL:', 'TAX:', 'CHECK:', 'BIL:', 'CD FWD:', 'ANY NAME:', '123 ANY STREET:', 'ANY CITY:', 'TEL. (000) 000-0000:', 'PAY TO THE ORDER OF:', 'FOR:', and a MICR line at the bottom: '⑆123456789⑆ 12345678⑆ 0000'.

**Style 036**  
**2 Cheques per Page**  
**Moore Paragon Printery**

A duplicate business cheque form. It consists of two identical cheque forms stacked vertically. Both forms are white and have the same layout as Style 035, including fields for 'TO:', 'FROM:', 'BIC:', 'ST FWD:', 'DEPOSITS:', 'TOTAL:', 'TAX:', 'CHECK:', 'BIL:', 'CD FWD:', 'ANY NAME:', '123 ANY STREET:', 'ANY CITY:', 'TEL. (000) 000-0000:', 'PAY TO THE ORDER OF:', 'FOR:', and a MICR line at the bottom: '⑆123456789⑆ 12345678⑆ 0000'.

**Style 038**  
**DUPLICATE CHEQUE (2 Cheques per Page)**  
**Moore Paragon Printery**

A duplicate business cheque form. It consists of two identical cheque forms stacked vertically. The top form is white, and the bottom form is yellow. Both forms have the same layout as Style 035, including fields for 'TO:', 'FROM:', 'BIC:', 'ST FWD:', 'DEPOSITS:', 'TOTAL:', 'TAX:', 'CHECK:', 'BIL:', 'CD FWD:', 'ANY NAME:', '123 ANY STREET:', 'ANY CITY:', 'TEL. (000) 000-0000:', 'PAY TO THE ORDER OF:', 'FOR:', and a MICR line at the bottom: '⑆123456789⑆ 12345678⑆ 0000'.